



# Luther Burbank Middle School



"Achieving Success as a Team - 110%, No Excuses"

2013 TEA Met Standard with Distinction

## SDMC Meeting

Wednesday, November 18, 2015 (Library at 3:45 pm)

- **Welcome and Sharing**
  - Mr. High had a new, healthy baby girl
- **Community Relationships/Partnerships**
  - Parent Feedback
    - Parent requested a "Father/Daughter Dance" and a "Mother/Son Dance"
    - Concerns about traffic in the mornings
    - Teachers not giving parents notice of detentions in a timely manner
  - PTO Report- Business Partners Report
    - PTO will host a Staff Thanksgiving Luncheon on Monday, Nov. 23<sup>rd</sup>
- **Student Feedback**
  - 6<sup>th</sup> Grade- Lunch food is sometimes cold. There are teacher who use profanity towards students.
  - 7<sup>th</sup> Grade-
  - 8<sup>th</sup> Grade-
  - Faculty vs. Student volleyball game Tuesday, Nov. 24<sup>th</sup> at 2pm
- **Curriculum and Instruction1**
  - Phase 2 Expectation
- **Principal's Report**
  - New Service Pins for teachers
  - Weekly award/moral boosters (had teacher completed a wish list)- pulling names weekly
  - New website coming soon
  - MOY Data Conferences have started
  - BMS will host Staff Thanksgiving Luncheon on Tuesday, Nov. 24<sup>th</sup>
- **School Organization**
  - Assistant Principal's Report
    - Update from Discipline meeting
    - SRC changes
  - Instructional Coordinator's Report
  - Title I/Magnet Report
  - Counselor Report
  - Department Chair's Report
  - Cluster Reports
- **Questions and Concerns**
  - Lack of planning time due to meeting that take up the whole planning period.
  - During cluster lockdown there is no time embedded for a restroom break. Sometimes our first break is not until after 1, so could someone be assigned to check with us for a brief RR break?
  - What can be done with the students who are so disruptive to the point you cannot teach since you cannot send them to the office? (AP team not in office until certain times)

Next Meeting Date: December 16, 2015

☐ Rosa Hernandez   ☐ David Knittle   ☐ Kylene Boswell-Jones   ☐ Cassandra Sandoval   ☐ Marcus Salas   ☐ Sharon Fry  
☐ Kynette Gray   ☐ David McBride   ☐ Liliana San Miguel   ☐ Latonya Smith   ☐ Lakeisha Washington  
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- **Welcome and Sharing**
  - Mr. High had a new, healthy baby girl
- **Community Relationships/Partnerships**
  - Parent Feedback
    - Parent requested a "Father/Daughter Dance" and a "Mother/Son Dance"
    - Concerns about traffic in the mornings-*the current system we have in place is the most effective. We continue to remind parents and public not to stop in the street.*
    - Teachers not giving parents notice of detentions in a timely manner-*A reminder will be sent to teacher to turn in their list of students to the main office. If a teacher cannot contact the parent the next day, detention should be issued for another day.*
  - PTO Report- Business Partners Report
    - PTO will host a Staff Thanksgiving Luncheon on Monday, Nov. 23<sup>rd</sup>
- **Student Feedback**
  - 6<sup>th</sup> Grade- Lunch food is sometimes cold.
  - 7<sup>th</sup> Grade-
  - 8<sup>th</sup> Grade-
  - Faculty vs. Student volleyball game Tuesday, Nov. 24<sup>th</sup> at 2pm
- **Curriculum and Instruction1**
  - Phase 2 Expectation
- **Principal's Report**
  - New Service Pins for teachers-*we have created a rubric for which pins are to be issued for various recognitions.*
  - Weekly award/moral boosters (had teacher completed a wish list)- *pulling names weekly*
  - New website coming soon
  - MOY Data Conferences have started-*this will be used to plan Phase II interventions.*
  - BMS will host Staff Thanksgiving Luncheon on Tuesday, Nov. 24<sup>th</sup>
- **School Organization**
  - Assistant Principal's Report
    - Update from Discipline meeting-*major issues of tardies and dress code were discussed, solutions included dress code check at door and teachers marking students tardy so reports can be run.*
    - SRC changes
  - Instructional Coordinator's Report
  - Title I/Magnet Report
  - Counselor Report
  - Department Chair's Report
  - Cluster Reports
- **Questions and Concerns**
  - Lack of planning time due to meeting that take up the whole planning period. -*we will build in some addition planning time to relive teachers. Leaders are reminded that meetings should only last 25 min.*
  - During cluster lockdown there is no time embedded for a restroom break. Sometimes our first break is not until after 1, so could someone be assigned to check with us for a brief RR break? -*teachers may use their CTC sign to request RR breaks, but also must be mindful of the time they spend outside of classroom.*



- What can be done with the students who are so disruptive to the point you cannot teach since you cannot send them to the office? (AP team not in office until certain times)-students may be sent with a referral, if AP is not available, request counselor or contact main office to ask for assistance.

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